

## MINUTE OF MEETING

- **Present:** David Wake, Paul Russ, Barbara MacKay, Michael Hunter

Item	Summary and Action	Who?	When?
1. Apologies	<ul style="list-style-type: none"> <li>• Steve McCombe, James MacRae</li> </ul>		
2. Minutes of Previous Meeting	<ul style="list-style-type: none"> <li>• Minutes of the last meeting were approved</li> </ul>		
3. Matters arising	<ul style="list-style-type: none"> <li>• Orders for feed have been successfully received from a new supplier</li> <li>• Details of potential replacement cabin suppliers were circulated</li> </ul>		
4. Financial Report	<ul style="list-style-type: none"> <li>• A finance report was given</li> <li>• A review of the half year performance was tabled</li> <li>• Performance is up on last year for the same period. This is partly due to one of the Huisinis turbines being refurbished and therefore not generating and the lack of an operational Urgha turbine during summer 2023, affecting Feed in Tariff receipts</li> <li>• The existing level of reporting for the board meetings was agreed as appropriate</li> </ul>		
5. Report from the Trust	<ul style="list-style-type: none"> <li>• The AGMs for both NHT and NHTC are booked for June 2<sup>nd</sup>. The NHTC AGM will be held at Tigh an Urrais at 18:30</li> <li>• A meeting has been scheduled for May 19<sup>th</sup> at 19:30 at Tigh an Urrais (and Zoom) for Directors of both companies to discuss the draft annual accounts with the auditor</li> </ul>		
6. Urgha Cabin update	<ul style="list-style-type: none"> <li>• A cost plan for the replacement of the Urgha Depot cabin was tabled</li> <li>• An application has been submitted to the Coastal Communities Fund for 50% of cost</li> </ul>		
7. Progress Report	<ul style="list-style-type: none"> <li>• A report was tabled</li> <li>• The skip situation has improved, however the recycling operation has been closed for 3 days this week due to a CnES vehicle breakdown</li> <li>• The stockpile of Waste Upholstered Domestic Seating is taking a long time for CnES to clear. SEPA has confirmed that it would be an expensive and time consuming task to adjust the site licence to include the Gun Club. Local SEPA staff are looking for a workaround, perhaps defining the Gun Club for temporary storage rather than waste processing</li> </ul>		

		<ul style="list-style-type: none"> <li>• Spring sales are now in full flow with compost topping the sales list as feed sales tail off</li> <li>• The wood chip created from woody waste brought to the site has been in demand. Next time we will be more selective about the waste that is retained and find cheaper access to a chipper</li> </ul>		
8.	<b>Health &amp; Safety</b>	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>		
9.	<b>A.O.C.B</b>	<ul style="list-style-type: none"> <li>• Ardvoirie EV chargepoint – the existing maintenance contract expires at the end of August and Chargeplace Scotland, the host network, closes down at the end of the year. This has prompted a review of operations</li> <li>• A summary of costs, receipts and associated charging sessions was tabled. This highlighted the low level of usage</li> <li>• It was agreed that any grant terms should be reviewed and it was proposed that the chargepoint be covered up when the maintenance contract expires. No further decision on its future will be taken until local land ownership issues are resolved</li> </ul>	DW	14.06.25
10.	<b>Date of Next Meeting</b>	<ul style="list-style-type: none"> <li>• Late August, date T.B.C</li> </ul>		