

MINUTE OF MEETING

- **Present:** David Wake, Paul Russ, Barbara MacKay

Item	Summary and Action	Who?	When?
1. Apologies	• Steve McCombe, James MacRae		
2. Minutes of Previous Meeting	• Minutes of the last meeting were approved		
3. Matters arising	• The EV charger at Ardvourlie has been taken out of service. Operating costs can no longer be covered by takings from charging customers		
4. Financial Report	• A finance report was given • A review of the first three quarter performance was tabled • YTD performance is up on last year for the same period but numbers skewed by a capital grant		
5. Report from the Trust	• NHT has managed to get CnES to repair the shared access to Urgha Depot • Grant funding has been secured towards the cost of the replacement Urgha Depot cabin • Contractors move onto site at Monan this week in preparation for the installation of new turbines		
6. Urgha Cabin update	• We have just received notification of a successful application to CLLD for funding. This along with the Coastal Communities funding secured earlier in the year means the project can now proceed. • A new cabin will be purchased, with it being operational with improved retail space by Christmas. • A Gantt chart was tabled to show the key tasks and timings agreed with NHT		
7. Progress Report	• A report was tabled by both DW and GO • The skip situation has improved this month after 4 days of closure over June and July. We still await an update from CnES on plans for Clothing and Waste Upholstered items • A contribution to the cost of the wood chipping exercise earlier in the year was received from CnES • Retail sales are now dropping as we enter the quiet months as gardening sales drop off and we		

		await the start of the feed sales season.		
8.	Health & Safety	We have received notification that our H&S Advisor is retiring. The planned site audit for September has been cancelled. We will follow NHT's lead on replacing the support PMSS has provided for over 10 years		
9.	A.O.C.B	- Steve McCombe has not attended a meeting for some time. It was agreed he should be contacted to determine whether he wished to continue on the board - Doug Blake has agreed to become a Director. DW will invite him to the next meeting and prepare an induction to NHTC prior to that	DW	28.09.25
			DW	03.11.25
10.	Date of Next Meeting	Tuesday November 4th 19:30		