NORTH HARRIS TRADING COMPANY

TITLE : Directors Meeting

DATE : 12.09.2023

VENUE : Zoom call

MINUTE OF MEETING

• Present: Tim Langley(Chair), Michael Hunter, James MacRae, David Wake

Item		Summary and Action	Who?	When?
1.	Apologies	Kirsty MacKay, Barbara MacKay, Steve McCombe		
2.	Minutes of Previous Meeting	Minutes of 27.06.23, were proposed by TL, seconded by MH		
3.	Matters arising	Duncan MacDougall has not progressed his appointment to the board		
4.	Financial Report	 A finance report was given. A number of supplementary reports were tabled to demonstrate the company position at month 9 and to inform future staffing discussions It was noted that an invoice had been settled for the removal of turbine 2 at Huisinis. The turbine head is now at the manufacturers base awaiting assessment and subsequent quote for refurbishment 		
5.	Report from the Trust	 The Marketing internship will end soon. George is now updating NHT and NHTC websites and Facebook pages NHT agreed to increase Steven's contracted hours. The time spent working for NHTC will reduce as his estate management tasks increase The NHT distribution list will be updated to include JMR 	DW	13.09.23
6.	Progress Report	 A report was tabled The skip situation has improved slightly over the last two weeks. There are still vehicle, skip and staffing issues, but we have had no unplanned closures since the last report. The Urgha turbine has been dismantled and recovered to NTS' base for assessment. We await a quote for refurbishment or replacement CWE are developing plans to replace the turbines at Monan. As NHTC no longer has a financial interest in the windfarm, this is now a discussion solely for NHT 		
7.	Urgha Depot	Staffing levels were discussed in light of Steven's new contract and George's contract which is due to expire shortly. A proposal to reduce Steven's NHTC hours and increase George's was tabled. It was agreed to ask NHT to offer George a further 12 month contract with an increase		

TIME: 19:00

		 in hours. With the increase in hours of depot cover available, it was agreed to open the shop and the recycling operation on a Thursday for a trial period 	
8.	Health & Safety	Nothing to report	
9.	A.O.C.B	• None	
10.	Date of Next Meeting	Monday 30 th October 19:00	