

MINUTE OF MEETING

- **Present:** Barbara MacKay, David Wake, Steve McCombe

Item	Summary and Action	Who?	When?
1.	Apologies <ul style="list-style-type: none"> • Tim Langley, James MacRae, Kirsty MacKay, Michael Hunter 		
2.	Minutes of Previous Meeting <ul style="list-style-type: none"> • Minutes of 30.10.23 were proposed BMK 		
3.	Matters arising <ul style="list-style-type: none"> • None 		
4.	Financial Report <ul style="list-style-type: none"> • A finance report was given. • Credit card receipts from Sumup are now being received on a weekly basis • A supplementary report was tabled showing retail performance over the first quarter of the financial year. The cold weather has been good for sales of feed and Hotlogs/Hotmax 		
5.	Report from the Trust <ul style="list-style-type: none"> • Discussions took place regarding a loan offer to NHTC to purchase a replacement wind turbine for Urgha Depot. Further financial details were requested • CIB has confirmed that the accounts will be completed by the 9th of February. We await an estimate of an AGM date from Mann Judd Gordon. The NHT AGM will be held in the Harris Hotel this year • Applications have been received for the Estate Worker post. This role will provide cover for sickness and leave at the depot. Following the meeting, interviews took place and a candidate has since been offered the post 		
6.	Progress Report <ul style="list-style-type: none"> • A report was tabled • The skip situation has improved slightly, with only a couple of short closures • Retail sales are up with animal feed and heatlogs selling very well due to the cold weather • The Urgha turbine replacement awaits a decision from NHT on funding 		
7.	Health & Safety <ul style="list-style-type: none"> • Nothing to report 		
8.	A.O.C.B <ul style="list-style-type: none"> • The Huisinis Co-mingled waste bin has been sat all season with the contents deteriorating. A request should be made to CnES to swap the skip 	DW	01.02.24

9.	Date of Next Meeting	• Provisionally Monday 25 th March 2023 – confirmed when annual accounts have been prepared		
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