	06:09:2022	TIME : 19:30
:	Zoom call	
		: 06:09:2022 : Zoom call

MINUTE OF MEETING

• Present:, Gordon Ness, Kirsty MacKay, David Wake, Barbara MacKay, Tim Langley

Item		Summary and Action		When?
1.	Apologies	Steve McCombe, Michael Hunter		
2.	Minutes of Previous Meeting	Minutes of 04.07.22, were proposed by KMK, seconded by BMK		
3.	Matters arising	 Another broker has been contacted to quote for wind turbine insurance. We await a response Another joiner has been approached to construct a ramp rather than steps to the portacabin at Urgha MH has restarted discussions with CnES over the lease on the Urgha Depot site. He has been appraised of the condition of the shared access and the salt-pile retaining wall 	DW	Next meeting
4.	Financial Report	 A report was given The boundary fence has now been replaced, with a partial refund on the initial quoted cost We await a further FiT payment from Drax Renewables which was overlooked 		
5.	Report from the Trust	 Preparatory work for the Ardvourlie Hub was given the go ahead Discussions took place with regards to the relocation of the recycling operation to the Old Gun Club. This sparked a wider discussion about the development of more business space and/or a creative hub 		
6.	Progress Report	 The EV charger at Ardvourlie is now live, however it has not been added to the ChargePlace Scotland network. This significantly reduces the chances of it being used by residents. Discussions are underway to rectify this. An application for funding for the Urgha Aire, on land next to the recycling site, has been submitted As per section 5 above, a quote had been received for the resurfacing of the Gun Club parking area, which would make it suitable for the location of containers/portacabins We still await a visit from Energee Services to inspect the Urgha wind turbine. The second promised date has now passed. DW to chase again 	DW	16.09.22
7.	Health & Safety	A HSE representative made an unannounced visit to the Urgha site last week. She had a look		

		 around, made some notes then commented that she was happy and left. Contact was made after the visit and it was confirmed that it was a random visit and there is nothing to be concerned about. A representative from PHSS, our H&S Advisor, is due for a site visit at the end of September 		
8.	A.O.C.B	 It was agreed that the Zoom format for meetings will be retained in the short-term, however there is some desire to return to face to face meetings. DW will discuss the purchase of dedicated video conferencing equipment with NHT. The current temporary arrangement using a laptop on the boardroom table is not suitable in the longer term. It was highlighted that the contract of the Estate Worker expires at the end of this month. It is acknowledged that growth of the retail operation and cover for the Chargehand is making the requirement for a second staff member at Urgha more pressing. DW will discuss options with the NHT Office Manager. NHTC Directors agreed to underwrite salary costs for a further month until a decision is made by NHT. A discussion took place about the role NHTC will play in future, with no immediate development projects planned. Following the meeting advice was sought from the company accountant. The gap between meetings will be extended to 3 months for the foreseeable future. 	DW DW DW	Next meeting 26.09.22 Next meeting
9.	Date of Next Meeting	Tuesday December 6th 19:30 at Tigh an Urrais		